

Reservation Request Form – Form A

Commercial EV Program



To apply to reserve an incentive for the project for up to 120 days, please submit the following documents:

- Completed Reservation Request Form – Form A
- Infrastructure Capacity Evaluation Form (applicable to charger rebates only)
- Site plan (applicable to charger rebates only)

By Mail: 116 S. Grant Street Suite 100 Roseville, CA 95678

By Email: elecbizrebates@roseville.ca.us

Important – Applicants are advised to retain a copy of this completed application and copies of all attachments submitted to Roseville Electric Utility for record keeping purposes. This application and all documents submitted will not be returned. Incentives are reserved for 120 days following the approved application date. **Limited to \$20,000 per project/customer address.*

PROJECT SITE INFORMATION		
Project address	City	Zip
Host customer type (restaurant, office, etc.)	Estimated completion date	
Roseville Electric Utility account number	Meter number(s)	
Non-Profit Tax ID: (Only required for non-profit DCFC and fleet vehicle rebates)		
PROJECT PARTICIPANTS		
APPLICANT		
Organization name	Contact name	
Email	Phone	
Address	City	Zip
HOST CUSTOMER		
Same as applicant		
Organization name	Contact name	
Email	Phone	
Address	City	Zip
FLEET EQUIPMENT OWNER		
Same as applicant		
Organization name	Contact name	
Email	Phone	
Address	City	Zip

EVSE EQUIPMENT OWNER

Same as applicant

Organization name	Contact name	
Email	Phone	
Address	City	Zip

EVSE INSTALLER

Same as applicant

Organization name	Contact name	
Email	Phone	
Address	City	Zip

EQUIPMENT INFORMATION | REQUESTED PROJECT INCENTIVE

PRODUCT TYPE	# OF UNITS	COMMERCIAL INCENTIVE	TOTAL INCENTIVE (Total # of units x Incentive)
Level 2 EVSE*		\$3,000 / handle	

*The Level 2 EVSE must be a new charger, installed in a location where an EVSE did not previously exist.

TERMS AND CONDITIONS

Contact the City of Roseville's Building Division (916-774-5332) for permit requirements. City of Roseville permit and rebate reservations are required.

Funds Available: Applications are processed on a first-come, first-served basis, and incentive is subject to availability of funds.

Program Timeline: Effective date of this Program is January 1, 2023. Only vehicle purchases completed after this date, as identified by the bill of sale or contract date attached to the application submitted to Roseville Electric Utility, are eligible. Only EVSE installations completed after this date, as identified by the Roseville Building Division signed final permit approval date attached to the application submitted to Roseville Electric Utility, are eligible.

Incentives: If the Project is installed as described on the Reservation of Incentive Form and all Program and Contract terms and conditions are complied with, including timely submission of all documents, Roseville Electric Utility will pay an incentive to the entity designated as the incentive recipient. Roseville Electric Utility reserves the right to modify or cancel the incentive if the actual EVSE equipment, vehicles or installation of the equipment do not meet the Roseville Electric Utility Commercial EV Program guidelines, or if the Project fails inspection, and/or if the documents submitted fail to meet the requirements.

Incentive Payment: Payment will be issued 6-8 weeks after Roseville Electric Utility receives and approves the Payment Request Form - Form B. Incentive payment may not exceed the cost of the equipment purchased and installed.

Disclosure of Other Incentives: All Parties understand that other Program rebates, grants, forgiven loans, financial incentives, post-installation agreements, third party LCFS agreements, and performance payments are "other incentives" and must be disclosed to Roseville Electric Utility as soon as those "incentives" are made.

Availability: All public charging must be available 24 hours a day, 365 days a year.

Eligibility: The Roseville Electric Utility Commercial EV Program is administered by Roseville Electric Utility for customers within its service territory. Eligible participants in the Roseville Electric Utility Commercial EV Program must be current electric distribution customers of Roseville Electric Utility at the facility ("Project Site") where the EVSE and vehicles will be installed and operated.

EV Requirements: Host Customer must be a Roseville Electric Utility commercial customer and the vehicles under this incentive application must be registered and charged at a commercial address with an active meter receiving Roseville Electric Utility electric service, and on EVSE that are participating in and registered under the Roseville Electric Utility Commercial EV Program.

Charger/Vehicle Data: If requested, customer agrees to share usage data with Roseville Electric Utility for each charging station and vehicle.

New EVSE Installation: To be eligible for Program incentives, the charger must not be replacing an existing charger or using existing infrastructure from the previous installation. The project must be an installation of a new charger in a location where an EVSE did not previously exist.

Charger Certification: The EVSE must be new equipment, UL or equivalent certified by a National Recognized Testing Laboratory, installed for the first time, hardwired on a wall or pedestal mounting. EVSE must be installed by a qualified and licensed contractor in accordance with all state and local codes, permitting, and

inspection requirements. All EVSE must utilize the SAE J1772 charge coupler (or equivalent).

Equipment Warranty: To be eligible for Program incentives, all EVSE equipment must have a minimum 3-year warranty provided in combination by the manufacturer and/or installer to protect the purchaser against defective workmanship, vehicle, or component breakdown.

Vehicle Maintenance: All Parties identified on the Application agree to maintain all EVSE and vehicles in good working order and to promptly repair any non- or under-performing equipment.

Permanency: EVSE equipment is intended to be in place for the duration of its useful life. Only permanently installed and hardwired EVSE are eligible for incentives. This means that the vehicle or EVSE project must demonstrate adequate assurances of both physical and contractual permanence prior to receiving an incentive. All equipment must be secured to a permanent surface. Chargers and vehicles must remain in service at the incentivized location for a minimum of 3 years.

Transformer and Panel Upgrade Support: Transformer and panel upgrade incentive eligibility must be based upon EVSE loads only. New service requests (new accounts) are not eligible. Project must also involve installation of EVSE units participating in and incentivized by the Roseville Electric Utility Commercial EV Program.

Codes and Standards: The installation must comply with all applicable federal, state, and local laws, rules, regulations, and industry standards, including without limitation, city and county building codes, American Society for Testing and Materials-International (ASTM), Uniform Mechanical Code (UMC), National Electric Code (NEC), Uniform Building Code (UBC), California Building Code (CBC), and manufacturer installations specifications, as appropriate. EVSE installations must meet the highest industry standards in terms of safety, workmanship, reliability, and performance.

Delayed Application: In the event a vehicle is delivered or EVSE is installed before a Reservation Request Form is submitted, a complete incentive application package must be received within 90 days of the vehicle purchase and delivery date or EVSE installation date. Applications are not considered to be received until all required documentation is complete and received at Roseville Electric's office. Failure to provide all the required documentation by this date may result in incentive ineligibility.

Additional Documentation: All parties identified on the application agree that Roseville Electric Utility reserves the right to request additional documentation prior to incentive payment. The incentive payment may be denied by Roseville Electric Utility if this condition is not met by all parties.

Disclaimer of Warranties: Roseville Electric Utility makes no representations or warranties, expressed or implied, regarding the design, construction, reliability, efficiency, performance, operation, maintenance, or use of any incentivized equipment, vehicle or installation discussed, selected, rejected, purchased, or other considered by all parties identified on the application, including without limitation any warranty of fitness for any specific purpose. Any decisions regarding the selection, design, purchase, installation, use and operation of any equipment or consideration or selection of any contractor shall be at the sole discretion and are the sole responsibility of the parties identified on the application.

Program Database: All parties identified on the application shall agree to allow all information provided as part of the Commercial EV Reservation Request and Payment Request process to be entered

into a Roseville Electric Utility database that will allow Roseville Electric Utility to use all information provided in an internal data to record and track the project process and incentive payment. This information will be available to internal Roseville Electric Utility staff on this and other Roseville Electric Utility incentive programs.

All parties identified on the application shall indemnify, defend, and hold harmless Roseville Electric Utility, its City Council, officers, agents, and employees against all claims, loss, damage, expense, and liability asserted or incurred by other parties, including but not limited to Roseville Electric Utility employees, arising out of or in any way connected with participation in the program and any incentive payment, and caused by the acts, omissions, intent or negligence, whether active or passive, of customer, its agents, employees, and suppliers, and excepting only such loss, damage, or liability as may be caused by the intentional act or the sole negligence of Roseville Electric Utility.

Program Modification: Roseville Electric Utility expressly reserves the right to modify, amend, or terminate the Roseville Electric Utility Commercial EV Program, in whole or in part, at any time and for any reason without prior notice.

Authority to Install Equipment: All parties identified on the application represent that it has authority to operate and install the vehicles and EVSE at the project site or have obtained the permission of the legal owner of the project site, for said construction project. All parties identified on the application shall, at its own expense, obtain and maintain all licenses and permits needed to construct and complete the project.

Withdrawal: The host customer and equipment owner agree that either of them may withdraw from the project for any reason by providing written notice of such withdrawal to Roseville Electric Utility by emailing elecbizrebates@roseville.ca.us. In the event the host customer or equipment owner so withdraws, the application and reservation will be canceled, and the host customer alone will retain sole rights to the reservation. Host customer further

understands that if host customer fails to resubmit a Reservation Request Form at the time of project withdrawal, the application will be terminated in its entirety by Roseville Electric Utility, and any previously reserved incentive funding will be released. In that instance, host customer must apply for a new incentive reservation should host customer still wish to participate in the Roseville Electric Utility Commercial EV Program

No Endorsement by Roseville Electric Utility: Host customer and equipment owner understand that Roseville Electric's review of the project and Reservation of Incentive shall not be construed as confirming or endorsing the qualifications of the applicant or any person(s) involved with the project, including but not limited to the project installer(s), designer(s), or manufacturer(s); endorsing the project design; or as warranting the economic value, safety, durability, or reliability of the project. The host customer is solely responsible for the project, including the selection of any designer(s), manufacturer(s), or contractor(s), or installer(s). Host customer and equipment owner understand that they, and any third parties involved with the project, are independent contractors and are not authorized to make any representations on behalf of Roseville Electric Utility. Host customer and equipment owner shall not use Roseville Electric's corporate name, trademark, trade name, logo, identity, or affiliation for any reason, without the prior written consent of Roseville Electric Utility.

Assignment: No party shall assign its rights or delegate its duties without the prior written consent of Roseville Electric Utility. Any such assignment or delegation without the prior written consent of Roseville Electric Utility or its assignee, if any, shall be null and void. Consent to assignment shall not be unreasonably withheld or delayed. All parties must provide assurance of the success of a project if assigned by providing any additional information requested by Roseville Electric Utility.

No Third-Party Beneficiaries: The application is not intended to confer any rights or remedies upon any other persons other than signatories to the applications.

TERMS AND CONDITIONS ACKNOWLEDGMENT

Incentives are first-come, first-served. The reservation request is not guaranteed or reserved for your project until Roseville Electric provides a signed reservation of incentive. Any resulting incentive estimates are non-binding and do not constitute approval for an incentive. Work started in advance of the reservation of incentive is at risk of not receiving an incentive. Projects delayed beyond the reserved until date are at risk of reduced or eliminated incentives due to program changes or budgetary considerations.

Signatory on this application certifies that he/she is authorized to apply for this incentive by the business entity named on this application.

Applicant signature	Date
Host Customer signature	Date
EVSE Equipment Owner signature	Date
Fleet Owner signature (if applicable)	Date